# Sterling I-9 User Guide Supplement B

Sterling | December 2023

# **Confidential & Proprietary Statement**

This material constitutes confidential and proprietary information of Sterling and its reproduction, publication or disclosure to others without the express authorization of the Chief Legal and Risk Officer of Sterling is strictly prohibited. This presentation and related materials are for informational purposes and represents the expectation of Sterling today only. It is subject to change at any time, for any reason, without notice and Sterling undertakes no duty to provide any update or change at any time. The information presented is not a promise or contract of any kind. Nothing contained herein is legal advice. Sterling recommends working with your legal counsel to ensure overall screening program compliance. Sterling is a service mark of Sterling Infosystems, Inc.

# **STERLING I-9**

# Our modern, end-to-end, and integrated I-9 solution helps address the complexity of U.S. employment eligibility with ease and efficiency

At Sterling, we've made it our mission to provide the foundation of trust and safety our clients need to create great environments for their most essential resource, people.

With today's stringent government policies and ever-changing regulations, costly remote hiring, form retention and audit management – an intelligent I-9 solution has never been more important. With investment in our modern, end-to-end I-9 solution, Sterling helps our clients address of complexity of U.S. employment eligibility with ease and efficiency.

# **HOW STERLING I-9 IS DIFFERENT**

- **High Standards of a Single Provider.** We lead the market as an expert in the screening functions with our own end-to-end I-9 solution, allowing us to respond faster to your needs, without relying on additional providers.
- An Adaptable, Streamlined Solution. We provide an end-to-end, streamlined screening and I-9 experience including service, onboarding, and support that can quickly adapt to changing market and business needs.
- **Modern, Intuitive Experience.** We offer a modern, easy-to-use, mobile-responsive experience for both clients and their employees.
- Integrated Solution. Our robust Sterling Integration Platform (SIP) ecosystem streamlines the hiring process with your onboarding and core HR systems.

# **Table of Contents**

Completing Supplement B	3
Launch Supplement B – Reverification or Update Form I-9	3
Launch Stand-Alone Supplement B – Reverification or Update Form I-9	4
Launch Supplement B - Rehire	6
Verifier Task for Supplement B - Reverification	7
Verifier Task for Supplement B - Rehire	
Editing Supplement B – Rehire/Reverification	
Editing Supplement B – Verifier	
Additional I-9 Resources	17

# **Completing Supplement B**

Per the U.S. Citizenship and Immigration Services (USCIS) guidance, Form I-9 Supplement B is used to verify an employee's continued work authorization, record a legal name change for the employee, or indicate that an employee is a rehire within the defined period.

See <u>USCIS M-274 – Handbook for Employers</u> for use cases where it is compliant to use Supplement B or complete a new Form I-9.

### **PLEASE NOTE:** The rehire process is handled through a unique Supplement B workflow. See the separate Supplement B – Rehire section of this guide.

### Launch Supplement B – Reverification or Update Form I-9

To initiate Rehire/Reverification there are 3 primary methods used. Using these methods, it links Supplement B directly to the employee's original Form I-9.

### 1. Initiate from Candidate Profile

Locate the employee's original I-9 from the Candidate Profile, and then click on the Action menu. Click the Reverify/Rehire button from the action menu.

### 2. Initiate from Form I-9 Report page

From the Reporting page, locate the employee's original I-9 and then click on the Action menu. Click the Reverify/Rehire button from the action menu.





### 3. Initiate from Work Authorization Expiration page

From the Form I-9 tab, locate the Work Authorization Expirations page. Locate the employee's original I-9 and then click on the Action menu. Click the Reverify/Rehire button from the action menu.

				Date To	View Expiration 0	1 Date From	View Expiration
				~	<ul> <li>Today</li> </ul>		Today
						leted Reverifications ent employee reports only	Hide Compl
						ed Search Options	Advance
							Search
		Completed	Expiration Date	Document Type	CandidateID	Name	Report ID
	Action .	Completed	Expiration Date	Document Type Awaiting SSN	CandidateID 990671883	Name Roma ttt	Report ID 192624744
	Action .	Completed 10/07/2023	Expiration Date 11/17/2023 10/31/2023	Document Type Awaiting SSN EAD card (Form I-766)	CandidataID 990671883 990656445	Name Roma tti Marka a b	1eport ID 192624744 192622498
	Action	Completed 10/07/2023	Expiration Date 11/17/2023 10/31/2023 10/21/2023	Document Type Awating SSN EAD card (Form I-766) Receipt : Perm. Resident Card	CandidateID 990671883 990656445 990656445	Name Roma tt Marka a b Markaaa bbbb cccc	Report ID 192624744 192622498 192622596
rployed	Action . Action Action No Longer Em	Completed 10/07/2023 09/18/2023	Expiration Date 11/17/2023 10/31/2023 10/21/2023 10/07/2023	Document Type Awaiting SSN EAD card (Form I-706) Receipt : Perm. Resident Card Awaiting SSN	CandidateID 990671883 990656445 990666445 990665423	Name Roma tt Marka a b Markaa bbbb cccc heena teri one	Report ID 192624744 192622498 192622596 192619450
tçioyed ie irre	Action Action Action No Longer Em Mark Complet Revently / Reh	Completed 10/07/2023 09/18/2023 10/10/2023	Expiration Date 11/17/2023 10/31/2023 10/21/2023 10/07/2023 10/07/2023	Document Type Awaiting SSN EAD card (Form I-706) Receipt : Perm. Resident Card Awaiting SSN Employment Authorization	CandidateID 990671883 990666445 990666445 990666423 99066562	Name Roma tt Marka a b Markaaa bbbb.cccc heena teri one Raj test	Report ID 192624744 192622498 192622596 192619456 192622291

Choose which type of Supplement B task is being completed – *Reverification* (work authorization document renewal) or *Update Form I-9* (name change).

Fill-in or modify all required fields. If Reverification was launched for an existing employee record, previously used Name and Expiration Date fields may be pre-populated if launched from the Action I-9 menu in the Candidate Profile.

Select the Verifier Group and Assignee. The assignee is the verifier inspecting the employee's original documents to complete and sign Supplement B of the Form I-9.

Click Continue, review the order confirmation, and click Submit.

Launch Stand-Alone Supplement B – Reverification or Update Form I-9

In the candidate profile, click Add Onboarding in the Onboarding History section and select applicable Reverification Form I-9 option. This will auto-populate the candidate information and is linked to the original I-9.

Select the type of Supplement B task to be completed – Reverification (work authorization document renewal) or Update Form I-9 (name change).

Fill-in or modify all required fields. If Reverification was launched for an existing employee record, previously used Name and Expiration Date fields may be prepopulated.

Select the Verifier Group and Assignee. The assignee is the person inspecting the employee's original documents to complete and sign Supplement B of the Form I-9.

Click Continue to review the order information.

How will Supplement B of the Form I-9 be completed? Please check one of the options below to begin.

- Reverification
- Current employee's work authorization or document is about to expire
- O Update Form I-9
  - Employee has changed their name

Employee Profile Employee Name as ente	red on original Form I-9		
First Name*	Middle Name	Last Name*	Social Security #
Paisley	Μ	Clark	хох-хх-6789
Due Date*	Previous Doc	ument Expiration Date*	Previous Report ID
04/29/2016	06/01/2016	iiii	62050036

Verifier	
The verifier is the e the Form I-9. The v	nployee or qualified agent who will review the employee's identity documentation to complete Supplement E rifler will be notified by email when the I-9 process is initiated for each employee.
Verified By *	
Zone 1 🗸 🗸	Create New Verifier
Assignee *	
Anita Verification	(Sbctwdemo+JHILLAnitaVerification@ ~

Onboarding	History					Add Cribsard
	10	Packape	Date	Status	Result	
0.0	252572963	Declaratic 10 with 5-Verily	Nov 15 2:27 PM By Prod Test	Complete Nor 15 2:51 PM	Clear	/ 🕅 🗰 Actor.
	252540572	Electronic i-0 with E-Verify	How 10 S 83 PM By Prod Test	Complete Nor 12 5:13 PM	Clear	/ 🕅 📫 🗠
0.0	252532484	Vetaal Form 1-0 of E-Verify	Nov 9 10:20 AM By Prod Test	Cleved		🗿 🧰 Ador.
	252540467	Electronic H with & Welly	How & 2:00 PM By Prod Text	Complete Nor 6 3 00 PM	Chear	A B in sec.
0	252454788	Decironic 10 with 5-Verty	Oct 25 11 IS AM By Prod Tent	Complete Oct 25 11:32 AM	Clear	Action
						View Report
						Open PDF
						Print Report
						Email Report
						Terminate I-9
						Descent of Dest

Lau	Inch Onboarding	Close 🗙
•	Paper I-9 with E-Verify Price: \$0.00	Launch
•	Electronic I-9 with E-Verify Price: \$0.00	Launch
•	Reverify Electronic Form I-9 Price: \$0.00	Launch
•	Rehire Electronic I-9 Price: \$0.00	Launch
•	I-9 Verifier Network Standalone Price:	Launch
•	I-9 Verifier Network with E-Verify Price:	Launch
•	I-9 Notary Network w E-Verify Price:	Launch
	I-9 Notary Network w E-Verify URGENT	

**PLEASE NOTE:** A stand-alone reverification may be ordered but will NOT link to the original I-9.

# PLEASE NOTE:

If there is no candidate profile click Quick Launch Onboarding from the left-side navigation to create a stand-alone Reverify/Electronic Form I-9.

Select which type of Supplement B task will be completed – *Reverification* (work authorization document renewal) or *Update Form I-9* (name change).

Fill-in or modify all required fields. If Reverification was launched for an existing employee record, previously used Name and Expiration Date fields may be prepopulated.

Select the Verifier Group and Assignee. The assignee is the person inspecting the employee's original documents to complete and sign Supplement B of the Form I-9.

Click Continue to review the order information.

Review the order confirmation and click Submit.

Company Informa	ition			* Indicates required
Company Profile*				
Screening Direct	*			
How will Supplem Please check one of	ent B of the For the options below to	m I-9 be completed?		
<ul> <li>Reverification</li> <li>Current em</li> <li>Update Form I</li> <li>Employee</li> </ul>	nployee's work auth -9 has changed their r	orization or document is name	about to expire	
Employee Profile Employee Name as e	entered on original f	Form I-9		
First Name*	Middle In	itial Last Name*		Social Security #
John	В	Doe	1	123456789
Due Date*				
01/01/1978				
Verifier The verifier is the em of the Form I-9. The v Verified By *	ployee or qualified verifier will be notifie	agent who will review th od by email when the I-9	e employee's identity process is initiated fi	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form I-9. The v Verified By * Zone 1 Assignee *	ployee or qualified verifier will be notifie	agent who will review the ad by email when the I-9 eate New Verifier	e employee's identity process is initiated fi	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist (c	ployee or qualified verifier will be notifie Cre sbctwdemo+Misa	agent who will review th ed by email when the I-9 cate New Verifier specialist@gmail.cc ~	e employee's identity process is initiated fi	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist (	ployee or qualified verifier will be notifie Cre sbctwdemo+Misa	agent who will review the d by email when the I-9 eate New Verifier specialist@gmail.cc ✔	e employee's identity process is initiated fi	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking	ployee or qualified verifier will be notifie Crt sbctwdemo+Misa	agent who will review th d by email when the I-9 eate New Verifier specialist@gmail.cc ~	e employee's identity process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name*	ployee or qualified verifier will be notifie Cr sbctwdemo+Misa	agent who will review th d by email when the I-9 sate New Verifier specialist@gmail.cc ✔	e employee's identity process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz	ployee or qualified verifier will be notifie verifier will be notifie critical be compared by the second sbctwderno+Misa	agent who will review the d by email when the I-9 eate New Verifier specialist@gmail.cc ~	e employee's identity process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form 1-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz Billing Code*	ployee or qualified verifier will be notifie control to the second secon	agent who will review th d by email when the I-9 eate New Verifier specialist@gmail.cc ~	e employee's identity process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Form 1-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz Billing Code* Billing Code 1	ployee or qualified verifier will be notifie sbctwdemo+Misa tation	agent who will review the d by email when the I-9 pate New Verifier specialist@gmail.cc ✓	e employee's identify process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the emi of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz Billing Code* Billing Code 1 Continue	ployee or qualified verifier will be notifie verifier will be notifie sbctwdemo+Misa sbctwdemo+Misa	agent who will review the d by email when the I-9 eate New Verifier specialist@gmail.cc ✓	e employee's identify process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the emi of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz Billing Code* Billing Code 1 Continue	ployee or qualified verifier will be notifie verifier will be notifie sbctwdemo+Misa cation	agent who will review the d by email when the I-9 pate New Verifier specialist@gmail.cc ✓	e employee's identify process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the emi of the Form I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz Billing Code* Billing Code 1 Continue Review Info	ployee or qualified verifier will be notified sbctwdemo+Misa cation	agent who will review the d by email when the I-9 pate New Verifier specialist@gmail.cc ✓	e employee's identity process is initiated f	documentation to complete Suppleme or each employee.
Verifier The verifier is the em of the Forn I-9. The v Verified By * Zone 1 Assignee * Meme Specialist ( Order Tracking Organization Name* Additional Organiz Billing Code* Billing Code 1 Continue Review Info Package	ployee or qualified verifier will be notified sbctwdemo+Misa tation	agent who will review the d by email when the I-9 sate New Verifier specialist@gmail.cc ~	e employee's identity process is initiated f	documentation to complete Suppleme or each employee.

	Company Profile:	Screening Direct
	Form I-9 Supplement B Completion:	Reverification
	Employee:	John Doe
	Due Date:	10/31/2023
	Verifier Group:	Sterling Users
	Verifier:	Unassigned
	Organization:	27885 - Sterling Talent Solutions
	Billing Code:	Billing Code 1
ſ	Submit	

## Launch Supplement B - Rehire

In the candidate profile, click Add Onboarding in the Onboarding History section and select Rehire Electronic Form I-9. Enter the Employee Rehire Start Date and click Continue.

If **more than 3 years** have passed since the original Form I-9, a message appears to direct the Sterling I-9 user to create a new Form I-9. Click Continue to launch a new I-9.

So to the <u>Section 1 User Guide</u> to learn how to initiate the Form I-9.

Enter the Employee Rehire Start Date.

dd Onboarding	Close
Paper I-9 Price: \$0.00	Launch
Paper I-9 with E-Verify Price: \$0.00	Launch
Electronic I-9 with E-Verify Price: \$0.00	Launch
Reverify Electronic Form I-9 Price: \$0.00	Launch
Rehire Electronic I-9 Price: \$0.00	Launch
Electronic I-9 Price: \$0.00	Launch
I-9 Verifier Network Standalone Price: \$45.00	Launch
I-9 Keyed in from Hard Copy (Rehire)	

Enter the employee's	Form I-9 date of rehire below to de	etermine whether a new Fo	rm I-9 is required for this rehire.
Employee Rehire Sta	art Date		
dd Onboarding	4		CI
The employee's original FC Click Continue to launch a "E-Verify is not included in Original I-9	In I-9 qualifies for Section 3 cc in electronic Form I-9 Section 3 this workflow.	mpletion. for this employee.	
The employee's original Fc Click Continue to launch a "E-Verify is not included in Original I-9 Previous Report ID 224645545	orm I-9 qualifies for Section 3 cc in electronic Form I-9 Section 3 this workflow. Original Hire Date 11/09/2021	mpletion. for this employee. DHS Case Number No E-Venfy Case	Work Authorization Expiration Date 2021-10-26

If the rehire qualifies for Supplement B completion, a confirmation message appears.

Click Continue to proceed.

Complete the Employee Profile information if not prefilled. The due date for the rehire Supplement B task is automated based on the employee's rehire start date.

Select an Assignee to verify the Supplement -Rehire Electronic I-9. Click Continue, review, and select Submit.

An email notification is sent to the verifier. To access Supplement B, the verifier selects Get Started.

A verifier who has Sterling I-9 user access may access Supplement B from the report.

# Verifier Task for Supplement B - Reverification

The assigned verifier receives an email with access to complete and sign Form I-9 Supplement B.

The verifier may access the Supplement B task through the verifier portal by clicking Get Started in their notification email.

lrene Ninetofive	Candidate Vie	BW	
Rehire Electronic I-9			
Company Information			* Indicates required fit
Company Profile* Screening Direct	~		
Employee Profile Employee Name as entered	on original Form I	-9	
First Name*	Middle Initial	Last Name*	Social Security #
Irene		Ninetofive	xxx-xx-4444
Employee Rehire Start Date* 11/20/2021			
Verifier The verifier is the employee of the Form I-9. The verifier will	or qualified agent be notified by em	who will review the employee's iail when the I-9 process is initi	s identity documentation to complete Section 3 of lated for each employee.
Verified By * Zone 1  Cr	eate New Verifi	er	
Anita Verification (Sbctwo	lemo+JHILLAni	taVerification@ ♥	
Order Tracking			
Organization Name*			
Sterling Talent Solutions	~		
Billing Code*			
Billing Code 1 🗸			
Continue			

### Attention Anita Verification:

You have been designated to complete Supplement B of Irene Ninetofive's Form I-9. To complete task you complete the required portions of Supplement B and inspect original documentation provided Irene if the employee's work authorization documents have expired since the completion of their original Form I-9.

### Get Started

Task: Complete Supplement B of Employee Form I-9 Assigned by: Prod Test Assigned to: Anita Verification Employee: Irene Ninetofive Task Due Date: 11/01/2021

If you have any questions, or received this email in error, please click here to contact Sterling Talent Solutions.

This email has been automatically generated. Please do not reply to this message.

### Attention Anita Verification:

You have been designated to complete Supplement B of Irene Ninetofive's Form I-9. To complete task you complete the required portions of Supplement B and inspect original documentation provided Irene if the employee's work authorization documents have expired since the completion of their original Form I-9.



Task Details: Task: Complete Supplement B of Employee Form I-9 Assigned by: Prod Test Assigned to: Anita Verification Employee: Irene Ninetofive Task Due Date: 11/01/2021

If you have any questions, or received this email in error, please click here to contact Sterling Talent Solutions.

This email has been automatically generated. Please do not reply to this message.

After clicking Get Started from the email message, the verifier logs in using credentials provided in the email message.

If the password was not provided in the email notification and user does not remember their Sterling I-9 password, they should use the "Forgot your password?" link. If a temporary password is used, the user is prompted to reset/change their password.

Once logged into the Verifier Portal, the verifier clicks on the Start button to begin the Supplement B process.

**PLEASE NOTE:** There might be other assigned Verification tasks available, with options to Reassign or Launch assigned tasks.

The verifier updates the employee's name (if applicable).

Sign In	Welcome to Your Portal
Email Address sbctwdemo+JHILLFondaCompliance@gma	Please use your email address and password to access the Portal. This will allow you to start new tasks that have been assigned to you or return to complete a task in progress
Password	

Please update your temporary password. Your new password must:

- · Be at least 8 characters long
- Be different from the last 10 passwords
- · Contain at least one character
- Contain at least one number
- Contain one of the following characters: ! # \$ % \_ = . +

### My Dashboard

### Welcome to the Verifier Portal

Welcome to the Verifier Portal. Any active assigned tasks will be displayed in the list view below.

Task	Candidate	Due Date	Status		
Complete and Sign Supplement B	John Doe	12/3/23	NEW	Reassign	Start

Reverification and R	ehires	
Employee Name from S	Section 1: John Doe	
A. New Name (if applica	able)	
First Name	Middle Name	Last Name
Name has not changed	No Middle Name or Name has not changed	✓ Name has not changed

Next, the verifier completes Supplement B based on the employee's original, updated work authorization document and enters the document title, document number, and expiration date (if applicable).

If required, the verifier uploads a file containing an image of the document inspected for reverification.

# The verifier attests to and acknowledges the statement shown and clicks Next.

The verifier is asked to consent to use an electronic signature by clicking I Agree to Use an Electronic Signature.

If the verifier declines to use an electronic signature, the workflow is halted, and the status set to eSign Declined. A paper I-9 will be required at this point.

List A/C Document Tr	tie *
U.S. Passport	Ý
Receipt for a do	ocument that was lost, stolen, or damaged
Passport or Passport	Card Number *
Expiration Date *	
This document	does not have an expiration date
Additional Info	rmation
use this space to	notate any additional information required for Form I-9 such as:
Employmen students, C, changing er Additional d Discrepanci Employee te Any other co	notate any additional information required for Form I-9 such as: ta authorization extensions for Temporary Protected Status beneficiaries, F-1 OPT STEM AP-GAP, H-1B and H-2A employees continuing employment with the same employer or projoyers, and other nonimmigrant categories that may receive extensions of stary ocument(s) that certain nonimmigrant employees may present es that E-Verify employers must notate when participating in the IMAGE program armination dates and form retention dates omments or notations necessary for the employer's business process
Greens space to 1     Employment     students, C.     changing er     Additional d     Discrepanci     Employee tr     Any other cr	notate any additional information required for Form I-9 such as: It authorization extensions for Temporary Protected Status beneficiaries, F-1 OPT STEM AP-GAP, H-18 and H-2A employees continuing employment with the same employer or mployers, and other noninmigrant categories that may receive extensions of stay locournet(is) that certain nonimmigrant employees may present les that E-Verify employers must notate when participating in the IMAGE program emination dates and form retention dates omments or notations necessary for the employer's business process
Employmen students, C changing er Additional d Discrepani Employee t Any other of Any other of Attach copy of docum Upload a File SOMB size limit	notate any additional information required for Form I-9 such as: It authorization extensions for Temporary Protected Status beneficiaries, F-1 OPT STEM AP-GAP, H-18 and H-2A employees continuing employment with the same employer or mployers, and other nonimmigrant categories that may receive extensions of stary coumeri(s) that certain nonimmigrant employees may present est hat E-Verlip employers must notate when participating in the IMAGE program emination dates and form retention dates omments or notations necessary for the employer's business process veriss *

### Certification

l attest, under penalty of perjury, that

a. this employee is authorized to work in the United States, and b. If the employee presented document(s), the document(s) I have examined appear to be genuine and to relate to the individual.

I Acknowledge \*

### eSign Forms

You are now ready to electronically sign your documents. After agreeing to use an electronic signature, you will have the opportunity to preview your documents and return to make changes, if necessary. Once you have completed all required signatures, this task will be complete.

### Consent and Notice Regarding Electronic Signature

By clicking the "I Agree to Use an Electronic Signature" button, you agree to electronically sign the following forms. You agree your electronic signature is the legal equivalent of your manual signature. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, constitutes your signature as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your electronic signature.

In order to access, fulfill and retain the following electronic forms, your computer must be equipped and compatible with the most common operating systems and internet browsers.

- · Windows, Mac OS X, Linux, Apple iOS, and other major operating systems
- Microsoft Internet Explorer version 9 and later, Mozilla Firefox latest version, Safari latest version + tablet versions, Chrome latest desktop version.

If you decline to use an electronic signature by clicking the "I Decline to Use an Electronic Signature" button, you will be asked to enter your reason for declining. You should contact your employer to manually sign your document.

After authorizing the use of your electronic signature you may still withdraw your consent. To do so you must contact the employer for their withdrawal procedures, and to understand any consequences or fees which may apply.

I Agree to Use an Electronic Signature

I Decline to Use an Electronic Signatur

The verifier is prompted to either select a signature or draw their own.

Once a signature is selected, the verifier clicks on the Proceed to eSign Preview button.

Confirm your name:	Confirm your initials:		
Anita Verification	AV		
Select your signature			
Signature		Initials	
Anita Verific	pation	A	V
Or draw your signature	Clear	Initials	Clear

The verifier reviews the form to ensure all fields are complete and clicks Confirm and eSign Forms to complete signing.

If the verifier identifies errors, they may return to the form by clicking I need to correct my information before I sign.

Once eSigning is complete, the verifier may Return to Dashboard to complete assigned I-9 tasks for other employees or Logout of the verifier portal.

Date of Rehire (if applicable)	New Name (if applicable)				
Date (mm/dd/yyyy) N/A	Last Name (Family Nam N/A	0)	First Name (Given Name) N/A		Middle Initial N/A
everification: If the employ ontinued employment auth	ee requires reverificatio orization. Enter the doo	n, your employee can choose to ument information in the space	present any acceptable List A below.	or List C documenta	ation to show
Document Title U.S. Passport		Document Number (if any) C12345678		Expiration Date (if a 11/16/2024	my) (mm/dd/yyyy)
I attest, under penalty of employee presented door	perjury, that to the be- umentation, the docur	st of my knowledge, this emp nentation I examined appears	loyee is authorized to work in to be genuine and to relate to	the United States, the individual wh	and if the o presented it.
Name of Employer or Authoriz Anita Verificati	ed Representative ON	Signature of Employer or A E-Signed by Anita Verif	uthorized Representative ication on October 19, 2023	Today's Dat 10/19/20	e (mmiddlyyyy) 023
Additional Information (Init	ial and date each notation	on.)		Check here if alternative pro by DHS to ex	you used an ocedure authorize amine documents
Date of Rehire (if applicable)	New Name (if applicable)				
Date (mm/dd/yyyy) 11/07/2023	Last Name (Family Nam N/A	0)	First Name (Given Name) N/A		Middle Initial N/A
eventication: If the employ ontinued employment auth	ee requires reverificatio orization. Enter the doc	n, your employee can choose to ument information in the space	o present any acceptable List A	or List C documents	ation to show
Document Title U.S. Passport		Document Number (if any) C12345678	0	Expiration Date (if a 11/16/2024	ny) (mmidd/yyyy)
I attest, under penalty of employee presented door	perjury, that to the be- umentation, the docur	st of my knowledge, this emp nentation I examined appears	loyee is authorized to work in to be genuine and to relate to	the United States, the individual wh	, and if the to presented it.
Name of Employer or Authoriz Anita Verificati	od Representative	Signature of Employer or A E-Signed by Anita Ver	athorized Representative ification on October 19, 2023	Today's Dat 10/19/20	ia (mmiddilyyyy) 023
Additional Information (Init	ial and date each notation	on.)		Check here if alternative pro by DHS to ex	you used an ocedure authorize amine documents

# eSign Forms

# eSigning Complete

You have completed electronically signing your Form I-9.

Return to Dashboard

Logout

## Verifier Task for Supplement B - Rehire

The verifier accesses Supplement B by clicking the Start button next to the appropriate Form I-9 Supplement B task.

The rehire process allows for the entry of new name and work authorization details. Date of Rehire section is populated with the information provided with the original order.

PLEASE NOTE: As document validation is not required for rehire, document upload section is NOT required, and can be skipped accordingly for the rehire process.

The verifier is asked to consent to use an

If the verifier declines to use an electronic

signature, the workflow is halted, and the status is set to eSign Declined. A new I-9

an Electronic Signature.

needs to be completed.

electronic signature by clicking I Agree to Use





eSign Forms

You are now ready to electronically sign your documents. After agreeing to use an electronic signature, you will have the opportunity to preview your documents and return to make changes, if necessary. Once you have completed all required signatures, this task will be complete.

### **Consent and Notice Regarding Electronic Signature**

By clicking the "I Agree to Use an Electronic Signature" button, you agree to electronically sign the following forms. You agree your electronic signature is the legal equivalent of your manual signature. You further agree that your use of a key pad, mouse or other device to select an Item, button, Icon or similar act/action, constitutes your signature as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your electronic enousy. electronic signature.

In order to access, fulfill and retain the following electronic forms, your computer must be equipped and compatible with the most common operating systems and internet browsers

- · Windows, Mac OS X, Linux, Apple iOS, and other major operating systems

Windows, Mac OS X, Linux, Apple IOS, and other major operating systems.
 Microsoft Internet Explorer version 9 and later, Mozilla Firefox - latest version, Safari latest version + tablet versions, Chrome latest desktop version.
 If you decline to use an electronic signature by clicking the "I Decline to Use an Electronic Signature" button, you will be asked to enter your reason for declining. You should contact your employer to manually sign your document.

After authorizing the use of your electronic signature you may still withdraw your consent. To do so you must contact the employer for their withdrawal procedures, and to understand any consequences or fe which may apply.

I Agree to Use an Electronic Signature

I Decline to Use an Electronic Signature

The verifier is prompted to either select a signature or draw their own.

Once a signature is chosen, the verifier clicks on Proceed to eSign Preview.

eSign Forr	ns			
<< View Consent a	nd Notice Regarding Electro	onic Signature		
Select or D	Draw Your Elec	tronic Signa	ture	
Confirm your n	ame:	Confirm you	r initials:	
Anita Verification		AV		
Select your sign	nature			
Signature			Initials	
Ani	ta Verifica	rtion	Å	ł V
O Or draw you	ir signature		Clear Initials	Clear
Proceed to eSign P	review >>			
Date of Rehire (if applicable)	New Name (if applicable)			
Date (mm/dd/yyyy)	Last Name (Family Name)	First Name (Giv	en Name)	Middle Initial

The verifier reviews the form to ensure all fields are completed correctly and clicks Confirm and eSign Forms to complete sign.

Date of Rehire (if applicable)	New Name (if applicable)				
Date (mm/dd/yyyy)	Last Name (Family Name	)	First Name (Given Name)		Middle Initial
N/A	N/A		N/A		N/A
evenification: If the employ ontinued employment auth	vee requires reverification orization. Enter the docu	n, your employee can choo ment information in the sp	ose to present any acceptable List acces below.	A or List C document	tation to show
Document Title U.S. Passport		Document Number (# C12345	any) 5678	Expiration Date (if a 11/16/2024	any) (mmidd/yyyy)
I attest, under penalty of employee presented doc	perjury, that to the bes umentation, the docum	t of my knowledge, this inentation I examined app	employee is authorized to work i ears to be genuine and to relate	n the United States to the individual wi	, and if the ho presented it.
Name of Employer or Authoriz	ed Representative	Signature of Employer	r or Authorized Representative	Today's Da	te (mm/dd/yyyy)
Anita Verificati	on	E-Signed by Anita	Verification on October 19, 2023	10/19/2	023
Additional Information (Init	ial and date each notatio	n.)		Check here i alternative pr by DHS to er	f you used an ocedure authorize amine documents
Date of Rehire (if applicable)	New Name (if applicable)				
Date (mm/dd/yyyy)	Last Name (Family Name	)	First Name (Given Name)		Middle Initial
11/07/2023	N/A		N/A		N/A
eventication: If the employ ontinued employment auth	vee requires reverification orization. Enter the dock	n, your employee can choo ment information in the sp	use to present any acceptable List / acces below.	A or List C document	tation to show
Document Title U.S. Passport		Document Number (# C12345	any) 5678	Expiration Date (if a 11/16/2024	any) (mmidd/yyyy)
I attest, under penalty of employee presented doc	perjury, that to the bes umentation, the docum	t of my knowledge, this entation I examined app	employee is authorized to work i ears to be genuine and to relate	n the United States to the individual wi	, and if the ho presented it
Name of Employer or Authoriz	ed Representative	Signature of Employer	or Authorized Representative	Today's Da	te (mmiddiyyyy)
Anita Verificati	on	E-Signed by Anita	a Verification on October 19, 202	3 10/19/2	023
Additional Information (Init	ial and date each notatio	n.)		Check here if alternative pr by DHS to en	f you used an rocedure authorize amine documents

# Editing Supplement B – Rehire/Reverification

The Edit I-9 feature allows users to make corrections and modifications to a completed Supplement B.

**PLEASE NOTE:** Only Form I-9s in the Complete status are available to be edited. If I-9 is not in the Complete status, Edit options are not be available.

Locate and click on the Employee's Electronic I-9 Supplement B to be edited. Clicking on the entry will take you to the Onboarding History

lame, ID or Email 🛛 🧧 🔍	Recent Activity New Items		
Quick Launch 👻	Electronic I-9 Supplement B Doe, John B	Complete	Dec 14 View
	E-Verify Electronic I-9 Reverify (650)	Reverification Complete	Dec 14
ecently Viewed	Doe, John B	Clear	View
Condell Elaine	Standalone 19 Package	Complete	Dec 14
Goodeil, Elairie	Goodell, Elaine		View
A Goodell Flaine	Standalone Electronic I-9 (788)	Stand-Alone I-9 Complete	Dec 14
	Goodell, Elaine		View
Sapletestbugbashl,	New Candidate	Created	Dec 14
Rupalitestbugbashf Puffy	Goodell, Elaine		View
Sapletestbugbashi,			
Rupalitestbugbashf Putty		fuines month	
Sapletestbugbashl,		[new more]	
Rupaitestougbasht Putty			

On the Onboarding History Screen, click on the Action menu and choose Edit I-9.

After selecting the Edit I-9 option, provide input:

Reason to change Supplement B: This is an audit tracking note as to why this change/edit is necessary. This information will NOT appear on the Form I-9 but will be available in the Status Notes/Tracking Log. Once the reason for changed is completed and the verifier is selected, click Submit and this will notify the verifier by email.

A Success Note will appear when an edit has been successfully sent to the verifier to complete.

Chipolitan	gradory					
	10	Pockage	Date	Siatos	Nesal	
	992532756	E-Werlly Electronic I-D Reverlly (150)	Dec 14 9:32 PM By Eliterty API	Complete Dec 14 5:37 PM	Deat H	Action
	992632771	Standatore Electronic I-9 Rohine (758)	Dec 13-3:47 PM Dy Etherty API	Complete Dec 13-3:49 PM	Qear H	Edit I-9
8	992632770	Standalone Electronic I-9 Revertly (788)	Dec 13:3:10 PM By Eillerly API	Complete Dec 13-3:13 PM	Est H	View Report
	992632764	E-Welly Electronic I-9 Revently (893)	Dec 12 10:46 PM Dy Eillerly AP1	Complete Dec 12 10:50 PM	Q541	Open PDF
۵	992632763	E-Verify Electronic 1-9 Revently (\$50)	Dec 12 10:28 PM By Etherly API	Export Pending Export Quesed	5	Print Report
						EXPORTPOP

### Edit I-9 for John B Doe (992632796)

Reason to change? (Audit tracking log)		
Please enter specific reason for this change/edit:		
Task 1:		
Verifier	Due Date	
Verified By *	12/28/2023	
VerifierGroup   Create New Verifier		
Assignee *		
Meme Specialist (sbctwdemo+MisaspecialisItTIME1236		

### Success

Your Changes/Corrections have been submitted and are processing. Please check I-9 Dashboard or Candidate View to view status.

### **Editing Supplement B – Verifier**

The verifier receives a notification email to begin the edit.

By clicking the Get Started button, the verifier is brought to their Sterling I-9 Portal login page.

# Attention Meme Specialist: You have been designated to correct Supplement B of John Doe's Employment Eligibility Verification (Form I-9). To complete this task, you must inspect original documentation provided by John, and make the required corrections to section Supplement B. Get Started Task Details: Task: Correct Supplement B of Employee Form I-9 Assigned to: Meme Specialist Employee: John Doe Task: Due Date: 12/28/2023 Correction Note : Changing Document # If you have any questions, or received this email in error, please click here to contact Sterling Talent Solutions.

This email has been automatically generated. Please do not reply to this message.

© 2023 Sterling Talent Solutions

ок

The verifier logs in using the same credentials that were used for the original I-9 verification. If necessary, they can use the Forgot your password link to reset their password.



The verifier will find their Complete and Sign Supplement B task in their Inbox. Selecting Start launches the task.

The verifier makes the necessary

the page.

changes/corrections to the data that is prepopulated. Upon finishing the corrections, the verifier clicks the Next button at the bottom of

Welcome	e to the Ver	ifier Por	tal	aved in the	list view below
My Tasks	enner Portai. Any activ	ve assigned task	is will be dispi	ayeu in the	hist view below.
Task		Candidate	Due Date	Status	
Complete and S	ign Supplement B	John Doe	12/28/23	NEW	Reassign Start
<u>/ Dashboard</u> > Electr ) Supplement B	ronic I-9 Supplemen	t B			

Form I-9 Instructions - English Form I-9 Instructions - Spanist Form I-9 PDF - English Form I-9 PDF - Spanish tions carefully before completing this form. The ins Reverification and Rehires Employee Name from Section 1: John Doe A. New Name (if applicable) () First Name \* Middle Na Last Name John
John
Name has not changed
No Middle Name or
Name has not changed Doe Name has not channed C. Reverification (if applicable) If the employee's previous grant of employment authorization has expire document from the List A or List C the employee presented that establis authorization. current em List A/C Document Title \* U.S. Passport

Read instructions carefully before completing this form. The instructions can be viewed using the links above.

Employee	Name	from	Section	1:	John	Doe

A. New Name (if applicable) (i)

First Name *	Middle Name	Last Name
John		Doe
Name has not changed	<ul> <li>No Middle Name or Name has not changed</li> </ul>	Name ha

### C. Reverification (if applicable)

If the employee's previous grant of employment authorization has expired, provide the information for the document from the List A or List C the employee presented that establishes current employment authorization.

Name has not changed

List A/C Document Title \*

U.S. Passport Receipt for a document that was lost, stolen, or damaged

Passport or Passport Card Number

c12345678

Expiration Date \*

12/01/2025

This document does not have an expiration date

© 2023 Sterling

~

Additional notes should be entered in the Additional Information box.

For both Reverification/Update and Rehire workflows, the choice to indicate that the DHS-authorized alternative procedure can be found below the Additional Information input box.

Upon finishing the corrections, the verifier clicks the Next button at the bottom of the page.

The verifier is presented with the eSign instructions and agreement page. The verifier should review and indicate agreement to the statement. If the verifier declines, a Paper Form I-9 will be required to complete the edit/correction.



🔦 To learn more about the Paper Form I-9, click here.

<ul> <li>Use this space to nota</li> <li>Employment au</li> </ul>	ate any additional information required for Form I-9 such as:
<ul> <li>Employment au</li> </ul>	
students, CAP- changing emplo Additional docu Discrepancies t	Ithorization extensions for Temporary Protected Status beneficiaries, F-1 OPT STEM GAP, H-1B and H-2A employees continuing employment with the same employer or oyers, and other nonimmigrant categories that may receive extensions of stay ment(s) that certain nonimmigrant employees may present that E-Verify employers must notate when participating in the IMAGE program indice others and form rehering dates.
<ul> <li>Any other common comm Common common comm common common comm</li></ul>	ments or notations necessary for the employer's business process
updated the passport #	#
Attach copy of documents	5*
Upload a File	
60MB size limit	
Previously Uploaded:	
download list A.pdi	T Contraction of the second
Please upload the front	and back of the document(s) that you are providing.
Check here if you are	using an alternative procedure authorized by DHS to examine documents
I certify that I conducted a	a live video interaction with the individual presenting the document(s);
Examined copies (front ar the documentation appea	nd back, if the document is two-sided) of Form I-9 documents or an accepted receipt to ensure that irs to be genuine and related to the individual; and
Detained annihilation	
documentation is two-side	appricable regulations, a clear and regible copy of the documentation (iront and back if the ed).
Certification	
l attest, under penalt	ty of perjury, that
	is authorized to work in the United States, and
<ul> <li>a. uns employee</li> <li>b. if the employee</li> </ul>	e presented document(s), the document(s) I have examined appear to be
<ul> <li>a. ms employee</li> <li>b. if the employee</li> <li>genuine and to</li> </ul>	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
a. uns employee b. if the employee genuine and to	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
<ul> <li>a. ms employee</li> <li>b. if the employee</li> <li>genuine and to</li> </ul>	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
<ul> <li>a. uns employee</li> <li>b. if the employee</li> <li>genuine and to</li> <li>I Acknowledge *</li> </ul>	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
a, uns employée b, if the employe genuine and to	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
a. unis employée b. if the employe genuine and to I Acknowledge *	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
a. uns employee b. if the employe genuine and to I Acknowledge *	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
a. uns employée b. if the employe genuine and to I Acknowledge *	e presented document(s), the document(s) I have examined appear to be o relate to the individual.
a. uns employée b. if the employe genuine and to I Acknowledge *	e presented document(s), the document(s) I have examined appear to be o relate to the individual.           Save           Welcome Meme Specialist         Contact Us         Sign
a, uns employée b, if the employe genuine and to I Acknowledge * Next	e presented document(s), the document(s) I have examined appear to be o relate to the individual. Save Welcome Meme Specialist   Contact Us   Sig
a. uns employée b. if the employe genuine and to I Acknowledge * Next	e presented document(s), the document(s) I have examined appear to be o relate to the individual. Save Welcome Meme Specialist   Centact Us   Sig
a. uns employée b. if the employe genuine and to I Acknowledge * Next	e presented document(s), the document(s) I have examined appear to be o relate to the individual. Save Vielcome Meme Specialist   Contact Us   Sign ronic I-9 Supplement B
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Ay Dashboard > Elect Supplement B	e presented document(s), the document(s) I have examined appear to be o relate to the individual. Save Welcome Meme Specialist   Contact Us   Sign ronic I-9 Supplement B eSign Forms
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Ay Dashboard > Elect Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be o relate to the individual.           Save           Welcome Meme Specialist   Contact Us   Sign           ronic I-9 Supplement B           eSign Forms
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Next Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be o relate to the individual.  Save  Welcome Meme Specialist   Contact Us   Sign  ronic I-9 Supplement B  eSign Forms  You are now ready to electronically sign your documents. After agreeing to use an electronic signature, y with ave the opportunit to preview your documents and return to make changes, l'frecessary. Once you
a. uns employée b. if the employe genuine and to genuine and to I Acknowledge* Next  Ay Dashboard > Elect Sy Supplement B Supplement B Sy Esign Forms	e presented document(s), the document(s) I have examined appear to be o relate to the individual.  Save Welcome Meme Specialist   Contact Us   Sign Welcome Meme Specialist   Contact Us   Sign ronic I-9 Supplement B eSign Forms Volume the opportunity to preview your documents. After agreeing to use an electronic signature, ye vel have completed all required signatures, this task will be complete.
a. uns employée b. if the employe genuine and to genuine and to it Acknowledge* Next My Dashboard > Elect Sy Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be o relate to the individual.  Save  Welcome Meme Specialist   Contact Us   Sign  ronic I-9 Supplement B  eSign Forms  You are now ready to electronically sign your documents. After agreeing to use an electronic signature, yr with have the opportunity to preview your documents after agreeing to use an electronic signature, yr with have the opportunity to preview your documents after agreeing to use an electronic signature, yr with have the opportunity to preview your documents after agreeing to use an electronic signature, yr with have the opportunity to preview your documents after agreeing to use an electronic signature, yr with ave the opportunity to preview your documents after agreeing to use an electronic signature, yr with ave the opportunity to preview your documents after agreeing to use an electronic signature, yr with ave the opportunity to preview your documents after agreeing to use an electronic signature, yr with ave the opportunity to preview your documents after agreeing to use an electronic signature, yr with ave the opportunity to preview your documents after agreeing to use an electronic signature, yr
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Ay Dashboard > Elect Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be o relate to the individual.  Save  Welcome Meme Specialist   Contact Us   Sign ronic I-9 Supplement B  eSign Forms  Vou are now ready to electronically sign your documents After agreeing to use an electronic signature, you are completed all required signatures, this task will be complete. Consent and Notice Regarding Electronic Signature By clicking the "Lagree to Use an Electronic Signature By clicking the "Lagree to Use an Electronic Signature" button, you agree to electronically sign the
a. uns employée b. if the employe genuine and to genuine and to I Acknowledge * Next Next Supplement B e sign Forms	e presented document(s), the document(s) I have examined appear to be orelate to the individual. Save Welcome Meme Specialist   Contact Us   Sign ronic I-9 Supplement B eSign Forms IN Vou are now ready to electronically sign your documents. After agreeing to use an electronic signature, yr with the dopportunity to preview your documents. After agreeing to use an electronic signature, yr with the dopportunity to preview your documents. After agreeing to use an electronic signature, yr with the dopportunity to preview your documents. After agreeing to use an electronic signature, yr with the dopportunity to preview your documents and return to make changes, if necessary. Once you have completed al required signature, this task will be complete. By clicking the "1 Agree to Use an Electronic Signature Toution, you agree to electronically sign the following forms. You agree your electronic signature is the logal equivalent of your manual signature. You for the agree that your use of a ker pad. mounce or other divise to select an item. Tubuc, ison or similar
a. uns employée b. if the employe genuine and to genuine and to I Acknowledge* Next Ay Dashboard > Elect Ø Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be orelate to the individual. Save Welcome Meme Specialist   Contact Us   Sign ronic I-9 Supplement B eSign Forms Vul are nov ready to electronically sign your documents. After agreeing to use an electronic signature, you have completed al required signatures, this task will be complete. Consent and Notice Regarding Electronic Signature by licking the "J Agree to Use an Electronic Signature. You have completed al required signatures, this task will be complete. By cloking the "J Agree to Use an Electronic Signature" button, you agree to electronically sign the hydrow are now ready to use of a key pad, mouse or other device to select an item, button, icon or similar addicactor, constitute your your electronic Signature 's the ledge agree that no. Signature Signature Signature 's the ledge agree that no.
a. uns employée b. if the employe genuine and to genuine and to I Acknowledge * Next My Dashboard > Elect Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be o relate to the individual. Save Welcome Meme Specialist   Contact Us   Sign roncic I-9 Supplement B ESIgn Forms Not are now ready to electronically sign your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents. After agreeing to use an electronic signature, you with ave the opportunity to preview your documents. After agreeing to use an electronic signature, you with ave the opportunity to preview your documents after agreeing to use an electronic signature, you with ave the opportunity to preview your documents after agreeing to use an electronic signature, you have completed an required signature. This task with be complete. EV Consent and Notice Regarding Electronic Signature Mouten, you agree to electronically sign the You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar advatchor, constitutes your your electronic signature is the leage edvice to select an item, you agree that no entitle to active of the indephy verification is in ensage and any way affect the enforceability for your to active to constitute your your were that no envirtue your electronic signature and the to be lact of such certification is independent on your agree that no entitle to active our endors of the your your electronic signature is the leage agree that no entitle to active our endors of a key pad, mouse or other device to your electronic signature and the to be lact of such certification relification is necessary to validate your electronic signature and the to be lact of such certification is necessary to validate your electronic signature and the to be lact of such certification is necessary to validate your electronic signature
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Ay Dashboard > Elect Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be orelate to the individual. Save Welcome Meme Specialist ContactUs Sign rencic I-9 Supplement B eSign Forms Vu use now ready to electronically sign your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents. After agreeing to use an electronic signature, you with have the opportunity to preview your documents and therm to make changes, if necessary. Once you have completed all required signatures, bits task will be complete. Dy clicking the "Lagree to Use an Electronic Signature "button, you agree to electronically sign the following forms. You agree your electronic Signature is the legal equivalent of your manual signature. You for further agree to Use an Electronic Signature is button, you agree to electronically sign the following forms. You agree your electronic Signature is the legal equivalent of you also agree that you use of all key pad, mouse or ther device to validate your electronic signature and following forms. You agree your electronic Signature is the legal equivalent of you also agree that you use is parket in the signature and the signature and the table of author endited by one in writing. You also agree that you use is parket the gate of use on the device to allowing to reader to signature and the table of auch certification or thing party writication is necessary to validate your electronic signature and the electronic signature.
a. uns employée b. if the employe genuine and to genuine and to I Acknowledge * Next Next Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be be relate to the individual.  Save  Welcome Meme Specialist   Centact Us   Sign ronic I-9 Supplement B  Sign Forms  Vou are now ready to electronically sign your documents. After agreeing to use an electronic signature, sy what we neoportunity to preview your documents. After agreeing to use an electronic signature, sy what we neoportunity to preview your documents. After agreeing to use an electronic signature, sy what we neoportunity to preview your documents and return to make changes, if necessary. Once you have complete al required signature, his task will be complete.  Cucking the "1 Agree to Use an Electronic Signature" buttor, you agree to electronically sign the following forms. You agree your electronic signature is the legal equivalent of your manual signature. You confide your electronic signature is an actuated, no constitute your signature as at actually signed by you in writing. You also agree that you use of a key pad, moustor is not eased of a term, huboi, no or similar to use the divide to violately agree that you use and a key pad, moustor is hot actuated on the ordinate or total divide to violate your electronic signature wor that the legal equivalent of your manual signature. You actuated on a confideration is nonessary to violate your electronic signature and that the lack of such certification or third party verification violate your electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of you electronic signature and that the lack of such certification or the following alter the enforceability of you electronic signature and that the lack of such certification or the following alter the enforceability of you electronic signature and that the lack of such certification or the following alter the enforceability of you electronic signature and that the lack of such certification or third party verification will not in any way affect the enfo
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Supplement B Supplement B Supplement B	e presented document(s), the document(s) I have examined appear to be orielate to the individual.  Save  Welcome Meme Specialist   Centact Us   Sign  ronic I-9 Supplement B  Sign Forms  Vou are now ready to electronically sign your documents. After agreeing to use an electronic signature. If the opportunity to preview your documents. After agreeing to use an electronic signature. If the opportunity to preview your documents and return to make changes, if necessary. Once you have completed all required signatures, this task will be complete.  Consent on Notice Regarding Electronical Signature to the changes, if necessary. Once you have completed all required signatures, this task will be complete.  Folding forms. You agree to Use an Electronic Signature but the changes, if necessary. Once you have completed all required signatures is the legal equivated of you also agree that the folding forms. You agree to use an Electronic Signature to the enforceability of you have completed and required signature is the legal equivated of you also agree that the folding forms. You agree to use an Electronic Signature to the opportunity of you also agree that the folding forms. You agree to the opportunity is the legal equivated of you also agree that for the folding forms. You agree to the opportunity agree is all folding your documents affect the enforceability of you have completed and complete this party verification in necessary to the enforceability of you have completed and retain the following electronic forms, your computer must be equipped and complete the source that the totage verification electronic forms. Your computer must be equipped and complete that the totage the time totage verification interesters at the opportunity opportunity. You have agree totage agree totag
a. uns employée b. if the employe genuine and to genuine and to I Acknowledge* Next  dy Dashboard > Elect  dy Supplement B Supplement B Supplement B	e presented document(s), the document(s) I have examined appear to be orielate to the individual.           Save           Welcome Meme Specialist         Contact Us         Save   Foncional Supplement B ESIGN Forms Vul are now ready to electronically sign your documents. After agreeing to use an electronic signature, you have completed all required signatures, this task will be complete. Consent and Notice Regarding Electronic Signature Deviation of the approximation or third party verification is indexised in any way affect the enforceability of you use no relation autimative or other device to select an item, button, icon or similar addition, or third party verification is no sessary to validate your electronic signature is the leagl equivalent of your manal signature. You thinther agree to Use an Electronic Signature Too thinther agree that no constitute your verification autimative or deter there is party electronic signature is the leagl experiment. But the complete is the leagl experiment is the leagl experiment addition autimative or deter there is partial to a transmitter and the third party verification is nonessary to validate your electronic signature is the leagl experiment or make there is be an electronic signature. You thinther agree that no constitute your verification is in the leagl experiment or indicator with or any way affect the indicator with any way affect the enforceability of your electronic signature is the leagl experiment on a strateging the order of the party verification is in electronic signature. You thinther agree that your use of a key pad, mouse or other device to select an item, button, icon or similar addition autimative or deter third party verification is an order to a key pad. Mouse or other device to veloci and any strate the enforceability of your electronic signature is the leagl experiment or your electronic signature is the leagl experiment or a strate and the strate of a
a. uns employée b. if the employe genuine and to I Acknowledge * Next V Dashboard > Elect Supplement B e Sign Forms	e presented document(s), the document(s) I have examined appear to be oriented to the individual.           Save           Welcome Meme Specialist   Contact Us   Sign           Welcome Meme Specialist   Contact Us   Sign           Contact 1-9 Supplement B           Sign Forms           Value noverady to electronically sign your documents After agreeing to use an electronic signature, you where appendixed a required signatures, this task will be complete.           Value noverady to electronically sign your documents After agreeing to use an electronic signature, you where we populated at required signatures, this task will be complete.           Values noverady to electronically sign your documents after agreeing to use an electronic signature, you will have the opportunity to preview your documents and return to make changes, if necessary. Once you have the opportunity to preview your documents and the legal equivalent of your amaus signature. You for the speces for the docut of a term, building your electronic signature is this task will be complete.           Decising the "Large to Use an Electronic Signature building your electronic signature and contracted on is necessary to you also agree to all or all you allow agree to allow the fouring agree to allow the docute's signature and the legal equivalent of your annual signature and the table to a signature and the species is necessary to use agree that your use allow agree to allow you the optical you allow agree to allow and the data your electronic signature and the table to allow you allow your electronic signature and the table to a signature and the species allow and the any way affect the enforceability of you electronic signature and the table to allow your annual signature and the table to allow you allow your electronic signa
a. uns employée b. if the employe genuine and to I Acknowledge * Next Next Supplement B e sign Forms	e presented document(s), the document(s) I have examined appear to be orielate to the individual.           Save           Weicome Meme Specialist         Contact Us         Sign           ronic 1-9 Supplement B         Sign Forms         Sign Forms         Sign Forms           Image: Sign Forms         Sign Forms         Sign Forms be a feetomic signature, bit sake will be completed in feetomic signature, bit sake will be completed in required signature, bit sake will be completed in required signature, bit sake will be completed in required signature, bit sake will be completed.           Image: Sign Forms         Sign Forms be a feetomic Signature bit be to a feetomic Signature in the logal equivalent of your manual signature. You have now ready to electronic Signature in the logal equivalent of your manual signature. You have completed all required signature is the logal equivalent of your manual signature. You have completed and required signature is the logal equivalent of your manual signature. You have completed and required signature is a factually signed by you in writing. You also save that or earth a signature is a factually signed by you in writing. You also save that or earth a signature is a factually signed by you in writing. You also save that or earth a signature is a factually signed by you in writing. You also save that or earth a signature is a factually signed by you in writing. You also save that or earth a signature is a factually signed by you in writing. You also save that we are also conting in a signature is a factually signed by you in writing. You also save that we are also signature is a factually signed by you in writing. You also save that we are also signature is a factually signed by you in writing. You also save that we are also signature is a factually signed by you in writing. You

I Decline to Use an Electronic Signature

After authorizing the use of your electronic signature you may still withdraw your consent. To do so you must contact the employer for their withdrawal procedures, and to understand any consequences or fees

which may apply.

I Agree to Use an Electronic Signature

The verifier has the option to choose a standard signature or draw their own. The verifier proceeds to preview.

Complete the form by clicking Confirm and eSign Forms.

shboard > Electroni	ic I-9 Supplement B				
pplement B	eSign Form	5			
ign Forms	•				
	<< View Consent and I	Notice Regarding Electr	ronic Signature		
	Select or Dr	aw Your Ele	ctronic Sign	atu	re
	Confirm your nam	0:	Confirm y	our init	tials:
	Meme Specialist		MS		
	Select your signat	ure			
	Signature				Initials
	Mem	e Special	list		М
<u>shboard</u> > Electro n Forms	nic I-9 Supplement	B			
m and eSign Forms Sav	ve and Sign Later				I need to correct my
m and eSign Forms Sav	ve and Sign Later Reverificati	ion and Rehire (fe	ormerly Section 3	5)	l need to correct my Form I-9 Supplement
m and eSign Forms Sav	ve and Sign Later Reverificati Dr U.S. (	ion and Rehire (for epartment of Homelan Citizenship and Immigr	ormerly Section 3 ad Security ation Services	9)	I need to correct my Form I-9 Supplement OMB No. 1615-0 Expires 07/31/20
m and e Sign Forms Sav	re and Sign Later Reverificati Do U.S. (	oon and Rehire (fo epartment of Homelan Citizenship and Immigr	ormerly Section 3 Id Security ation Services	5) Missie	Form I-9 Supplement OMB No. 1615-0 Expires 07/31/20
East Name (Family Na Doe	re and Sign Later Reverificati Dr U.S. v www.)from Section 1.	First Name (Given Nam John	ormerly Section 3 of Security ation Services	Middle i B	Form I-9 Supplement OMB No. 1615-0 Expires 07/31/20 ntital (f any) from Section 1.
Last Name (Family Na Dee Instructions This are the employees an ecompleting this paper	ve and Sign Later Reverificati Dr U.S. ( one) from Section 1. upplement replaces Section 3 or de within three years of the dat section 2 or the data we keep in this page as part of the section 2 or the page as part of the	ion and Rehire (for partment of Homelan Citizenship and Immigr First Name (Diver Nam John the previous version of Fo to the original Form 149 was section for each reverificat employee's Form 149 macro form 19 (Mac24)	ormerly Section 3 d Security ation Services => from Bection 1. ====================================	Middle i B if your o oof of a l Form I-9 be foun	Form 1-9 Supplement OMB No. 1615-0 Expires 07/31-20 milial (f any) from Section 1. amployee requires. Instructions before d in the.
Let Name (Party At	Revent Sign Later  Reverificati  Dr U.S. (  and Mark Bector 1.  and Mark Bector 1.  and Mark Bector 2.  and Mark Bector 3.  an	First Name (files Name) First Name (files Name) First Name (files Name) At the previous version of Fic- tion original Form 1-9 was employee's Form 1-9 record form 1-9 (M-274)	ormerly Section 3 d Security ation Services a) from Section 1. rm I-9. Only use this page completed, or provides pr completed, or provides pr L Additional guidance can First Nume Given Nami	Middle i B if your o form I-9 be foun	I need to correct my Form 1-9 Supplement OMB No. 16150 Expires 07/31/20 mital (/ any) from Beetion 1. employee requires legal anacchange. Enti- nitation of the second second second dia the
Last Name (Party) All Last Name (Party) All Doe Instructions: This revertification, is reh the employee's name Faced and out of the Employee's name Date The Mark (Party) NAME	Revent Sign Later  Reverificati Dr U.S.  and Figure Sectors 1.  and Sectors 1.  and Sectors 2.	In and Rehire (fr opartment of Homelan Citizenship and Immigr John I the previous venion of Fr whether for each revertifat melopiers & Form 14 record form 15 (M-274)	ormerly Section 3 d Security ation Services of tom Bection 1. Implementation of the section 1. Implementation of the section of the completed, or provides pr completed, or pr completed,	Middle i B if your o oof of a l Form I-9 be foun	I need to correct my Form 1-9 Supplement OMB No. 16130 Express 0731/22 anital (f any) from Beclion 1. employee requires employee requires employee requires d in the Modes inital B
Last Name (Family Name) Last Name (Family Na De Instructions: This s reverification, is not handbook for Employ Date (mnx85)yyy) NA Reverification, if the promain amplyme	Revent Sign Later  Reverificati Dr U.S.  mm/ from Sector 1.  mm/ from Sector 1.  mm/ from Sector 1.	ton and Rehire (fr epartment of Homelan Citizenship and Immigu Pris Name (Store Name John the provides writing of the Store of Pas- section for ach reverificat model (M-274) and employee's Form J Pascord form J-9 (M-274)	ormerly Section 3 d Security ation Services of from Section 1. rm 1-9. Only use this page of the Section 1. deficient guidance and Pett Name (Clown Name) John Definite List / down	Middle i B if your 6 Form I-9 be foun	Ineed to correct my     Form 1-9     Supplement     OND No. 16150     Experie 0731/24     entrol (// any) from Bection 1.     employee regulates     employee regulates     do tota     do tota     Dodose tota     B     C documentation to show
Last harre (Fandy As Terret Terret T	Reverificati bb U.S., www.income.en. wwww.income.en. www.income.en. www.income.en. www.	ton and Rehire (fr epartment of Honelan Citizenship and Immigu Fin Name (Green Nam- John and The State (State Nam- State State Name) State (State Name) State Stat	ormerly Section 3 d Security ation Services of hom Bection 1. rm 1-9. Only use this page completely, or provide prior completely, or provide prior completely, or provide prior completely, or provide prior completely and the prior prior the prior the prior Prior Name (Glown Name) John	Middle i B if your r bof of a l Form I-9 be foun	Form 1-9 Supplement Form 1-9 Supplement OMI No. 161-0 Exprise 0731/2 Exprise 0731
Lett Name (Pandy An Doc Handlook for Englishing State Latt Name (Pandy An Doc Handlook for Englishing Date (Pandy An Handlook for Englishing Date (Pandy An Date (Pandy An	read Sign Later      Reverificati      D     U.S.      weight from Becline 1.      upportunity of papers Section 3 on     the field about the section 3 on     the section 1.      upportunity of papers Section 3 on     the documentation	ion and Rehire (fr epartment of Homelar Citizenship and Immigr This here (Chen Nem John the previous version of FF section for Early were made to the previous of the for- section for Early the section provide the section for early the section of the section of the section of the section of the section of the section provide the section of the section of the section of the section of the Document Neutron (I and Section 1 and Section	ormerly Section 3 d Security ation Services on provide a provide a pro- completed, or provide a pro- completed, or provide a pro- completed, or provide a pro- completed, or provide a pro- completed and pro- prost tame (Jano Namo) John See a suthorized to work (	Middle ii B iif your o coof of a l be foun Expire 12/0 n the Un to the in	Form 1-9 Supplement OMIN No. 1615-0 Supplement OMIN No. 1615-0 Expires 0731/2E Expires 0731/2E employee requires End (4 ary) tom Section 1.
Internet of the second	re and Sign Later Reverification by U.S. of U.S. of the second	Ion and Rehire (fr epartment of Homelas Citizenship and Immigr Part Home (Steen Hom John the organization Homes the organization Homes the organization Homes the organization Homes majores + Form 1-9 record mental (48-274) and employee can choose to interformation the scates Concenter Home (or gan 212) 0277 mp. Ionaectic gapants and an employee can choose to interformation the scates and an employee can choose to interformation the scates and the scates of the scates of the scates of the scates of the scates and the scates of the scates of the scates of the scates of the scates of the scates of the scates of the scates of th	armerly Section 3 d Security ation Services of forn Beclion 1. Imm 140, Only use this page completed, or provides pr for or rates, Ruview for Additional publications of an Post fame (Gran Name) John Prot fame (Gran Name) John be granula and or relate work at complete to a to relate work of Remaining and or relate	Middle i i B i if your be foun A or List ( Expin 120 n the Un to the in	Form 1-9 Supplement Form 1-9 Supplement OMI No. 161-5 Expres 0731/2 Expres 0731/2 Form 5-051 Form 5-05 For
mand esign Forms         Save           and esign Forms         Save           and an an and an and an	Revent Sign Later Reverification bus U.S., and the second second second second second second second se	In and Rehire (fr partment of Homelan Citizenship and Immign Test Name (Stown Nem John the previous version of the original feature of the original feature of the original feature of the original property is and the original property is an experiment of the original feature of the original feature of the original feature of the original feature of the original property of the original property of the original property of the original property of the original E-Signed by Meme Spe date	ormerly Section 3 d Security ation Services of two Services of two Sections 1. mm 148 - Only a provide provide provides provides provides provides of the section of the se	Middle ii B if your roof of a 1 be foun 220 if a or List 0 Expira 12/0 n the Un to the in 222	Preval to correct my     Form 1-9     Supplement OMI No. 1615-0     Expires 07:31/24     Control of any) from Beedion 1.     annipioyree requires     instructions before     in the         Dt document         Dt document
mand estign Forms     Save     Save     Save     Lass teams (Frendy An     Doe     Lass teams (Frendy An     Doe     Teams (Frendy An     Doe     Teams)     Doe     Teams     Save     Savee     Save     Sa	read Sign Later      Reverificati      Du     U.S.      weighting the second seco	ion and Rehire (fl epartment of Homelas Citizenship and Immigr Status (Status Rear John) the provideor wavelet effects for a soft of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even the status of FF to even th	Premerty Section 3 d Security ation Services ation Services and the section 1. molecular and the section section of the section section section press and section section section and the section section section section press and section section section section and the section section section section and the section section section section section and the section section section section section section section and the section section section section section section section section and the section se	Middle i B if your r Form I-9 be foun 12/0 n the Un 12/0 n the Un 12/0 10 10 10 10 10 10 10 10 10 10	Ineed to correct my     Form 1-9     Supplement     OMIN No. 1615.0     Express 073122     Contemporation of the second sec
mand esign Forms Save	Reverificati     Discourse     Sevential Sign Later     Discourse	Ion and Rehire (fr epartment of Homelas Citizenship and Immigr Part Name (Shan Nam John the orginal Part of Sasa Henry Sa	Promerly Section 3 d Security ation Services of Iom Betlen I. Imm 1-9. Only use this page completed, or provides pr provides provides pr i. Additional guidance can prot hame (Glown Name) John press authorized to work additional guidance can provide provides pr provides pr pr provides pr pr pr pr pr pr pr pr pr pr pr pr pr p	Middle ii B if your - form i-9 be foun 12/0 12/0 12/0 223	Ineed to correct my     Form 1-9     Supplement     OMIN No. 161-5     Capters 073122     Experse 073122     Experse 073122     Experse 073122     Capterse 073122     Mode to the     Supplement     India (#any) from Beeting     Mode to the     Supplement     Capterse 0.000
mand osign Forms Save	Revent Sign Later Reverification Dury Signal Sign	Ion and Rchire (fr epartment of Homelas Citizenship and Immigr Pathame, (Stew Net John the previous vestion of From 19 was memologies + Form 19 net the original Form 19 was memologies + Form 19 net enter 1 and the original Form 19 was memologies + Form 19 net enter 1 and the original Form 19 was memologies + Form 19 net enter 1 and the original Form 19 was memologies + Form 19 net enter 1 and the original Form 19 was memologies + Form 19 net enter 1 and the original Form 19 was memologies + Form 19 net enter 10 and	Internetly Section 3 ad Security ation Services (from Bection 1, mm 1-96, Only uses this page completed, or provides pr into or networks, Review the Additional guidance can define a guidance of the Additional g	Middle ii B iif your ii b be foun 12/0 n the Un 12/0 n the Un 12/0 223	Ineed to correct my     Form 1-9     Supplement OMIN No. 161-5     Experise 0731/2     Experse 0731/2
Last hame if design forms Last hame if design for the second sec	Read Sign Later Recent Sign Later Bar Bar Bar Bar Bar Bar Bar Ba	Ion and Rchire (fr partment of Homelage Citizenship and Immig Parts Name (Siven Nam John the previous vession of Fa- the original Form 49 was section for select rewritten form 19 (48-274) and amployee can choose for information the sectors for more (48-274) and amployee can choose for information the sectors (12-54677) By noveledge, this employee of the sector of the sector of Signature of transmitten Signature E-Signed by Meme Sign case and amployee can choose to be and amployee can choose to be and the sector of the sector of the sector of the sector of the sector of the sector of the case of the sector of the sector of Document Number of any	In the second se	Middle ii B if your oof of a 1 be foun 12/0 Cor List 0 Cor List 0 Cor List 0 Cor List 0	Intend to correct my     Form 1-9     Supplement OMIN No. 1615-0     Exprise 07:31/2     Today Cale     Supplement     Supplement     Today Cale     Supplement     Supplement     Supplement     Today Cale     Supplement     Supplem
mand esign Forms     Sex     Sex     Sex     Latt Name (Family No     De     Latt Name (Family No     De     Latt Name (Family No     De     Sex	recent Sign Later Reverification bus U.S., and the second second second second second second second second se	Ion and Rehire (fr grantment of Homelan Citizenship and Immigr Fish Iame, Silven Nen John the orginal Form Hows section for ach reverted the orginal Form Hows section for ach reverted form Hows and the orginal Form Hows section for ach reverted form Hows and the orginal Form Hows information in the scates information in the scates to Document Network (Hamp) (1234675 my knowledge, this employ act applying table of the orginal E-Signed by Meme Spic date	Press Name (Journ Name)  Press Name (Journ Name)  Press Name (Journ Name)  Press Name (Journ Name)  John Press Name (Journ Name)  John Press Name (Journ Name)	Middle ii B iif your of of a 1 be foun 200 of List 0 223 223 223 223 223 223 223 223 223 22	Ineed to correct my     Form 1-9     Supplement OMIN No. 1615-0     Exprise 07:31/22     Exprise 07:31/22     Exprise 07:31/22     Exprise 07:31/22     Exprise 07:31/22     Inter (fam) from Section 1.     Today: Date (fam) from Section 1.     Inter
Latti Name (Form)     See     Latti Name (Form)     Latti Nam     Latti Name (Form)     Latti Name (Form)     Latti Name (Form)	re and Sign Later Reverification bits U.S., and the second se	ion and Rehire (fr epartment of Homelan Citizenship and Immigr The Iner (Jone Nor John) The Iner (Jone Nor John) The Iner (Jone Nor John) and Iner (John Nor John) and Iner (John Nor Iner	Promerty Section 3 d Security ation Services of the Services of the Services of the Services of the Services of the Services of Services of the Services of Services of the Services of Services of Services of Se	A or List 0 A or	Ineed to correct my     Form 1-9     Supplement OMIN No. 1615-0     Supplement OMIN No. 1615-0     Exprise 07:31/22     Exprise 07:31/22     Formation of the second
International and a second sec	Reverification     Support Later      Reverification     Data     U.S.      Support	ion and Rehire (fr gartment of Homelan Citizenship and Immigr Two Ince (Citar Ince John) The provide switch of FG section for FG with the section provide state of the section provide state of the section provide state provide state of the section provide state state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide state of the section provide st	Prince PL Section 3     d Security     ation Services     ation     ation Services     ation	Middle i B if your r form 1-9 form 1-9	Ineed to correct my     Form 1-9     Supplement     OMIN No. 1615.0     Control 102     C

The confirmation indicates that Supplement B is signed and completed.

ly Dashboard > Electronic I-9 Supplement B				
eSign Forms				
🔗 eSigning Compl	ete			
You have completed electronically s	igning your Form I-9.			
Return to Dashboard	Logout			

# Final Output - Print Supplement B

In the event of multiple Supplement B entries or multiple edits there is a print option found in the Action menu of the original Form I-9. By clicking Print Supp. B, Sterling I-9 will generate a compiled Supplement B including all linked reverifications/rehires and their respective edits.

3	Reverificati De U.S. (	Supplement on and Rehire () partment of Homela Citizenship and Immig	t B, formerly Section 3) and Security gration Services	St OM Esp	USCIS Form 1-9 applement B B No. 1615-0047 bires 07/31/2026
Lost Name (Family Name) fr	Im Section 1.	First Neme (Given Na	we) from Section 1.	Middle initial (if any) fr	om Section 1.
Doe Instructions: This supply reverification, is rehired the employee's name in t completing this page. K	ement replaces Section 3 on within three years of the data he fields above. Use a new sep this page as part of the e	John the previous version of F the original Form I-9 wa section for each reverific imployee's Form I-9 recor-	Form I-9. Only use this page it is completed, or provides proc ation or rehire. Review the Fo rd. Additional guidance can b	B your employee re of of a legal name of m I-9 instruction e found in the	quires change. Enter a before
Date of Battine of automation	New Name (Facebracks)	onin no (mozini)			
Dete (mmidd/yyyy)	Last Name (Family Name)		First Name (Given Name)		Middle Initial
N/A	Doe		John		В
Reventication: If the employment aut	vyes requires revertication, yo horization. Enter the document	ur employee can choose to it information in the spaces	o present any acceptable List A o below.	or List C documente	tion to show
Document Title U.S. Passport		Document Number (if any) c12345678		Expiration Date (if a 12/01/2025	y) (nunidd/yyyy)
Neme of Employer or Author Meme Specialist Additional Information (in changed type of docum	ized Representative	Signeture of Employer or An E-Signed by Meme Si date	uthorized Representative pecialist on December 12, 202	3 Today's Dao 3 12/12/20 Check here if atternative pro by DH	; (mm/dd/yyy) 23 you used an cedure authorized mine documents.
Date of Rehire (If applicable)	New Name (if applicable)		( martine and the second		L LANGE LANS
N/A	Doe	ast Name (Family Name) Final Name ( Doe John		John	
Reverification: If the employment aut	yee requires reverification, yo horization. Enter the document	ur employee can choose to it information in the spaces	present any acceptable List A c below.	r List C documents	tion to show
U.S. Passport		c12345677		12/01/2024	(1) (mm (M) (M)
I attest, under penalty o employee presented do	f perjury, that to the best of cumentation, the document	my knowledge, this empl ation I examined appears	loyee is authorized to work in to be genuine and to relate to	the United States, the individual wh	and if the presented it.
Name of Employer or Author	ized Representative	Signature of Employer or Au	aborized Representative	Today's Date	(mm/ski/yyyy)
Meme Specialist		E-Signed by Meme S	pecialist on December 13, 202	3 12/13/20	23
Additional Information (in	itial and date each notation.)			Check here if alternative pro by DHS to exa	poa used an cedure authorized mine documents.

# **Additional I-9 Resources**

Looking for additional guidance? Click on the Sterling I-9 User Guide Resource Page.